



# ALS Value Transfer Form

If you have an Automatic Leasing Service laundry card that still holds value, but will no longer work at the machines in your laundry room, please complete this form and mail it, along with your old card to the address below. The remaining balance on the card will be transferred to your new laundry card via revalue code or applied directly to your mobile app account for use in your laundry room.

Automatic Leasing Service  
P.O. Box 14740,  
Richmond VA 23221

Please note: No cash refunds will be issued. If your laundry card is not received with this form, or is damaged beyond readability, ALS will not be able to transfer any funds.,

ALL FIELDS ARE REQUIRED.

Property Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

Resident Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

10 Digit Phone Number: \_\_\_\_\_

Email address: \_\_\_\_\_

Old Laundry Card Number (s): \_\_\_\_\_

\_\_\_\_\_

New Laundry Card Number (If Applicable): \_\_\_\_\_

Multi-Family Laundry Solutions Since 1956

**Automatic**  
LEASING  SERVICE

